



## **Moggill Football Club**

### **Position Description - President**

#### **JOB TITLE:**

President

#### **OBJECTIVE:**

To lead the committee in forming, and delivering on, its strategy and goals for the Football Club.

To ensure the executive, the general committee and formal volunteer positions are filled and provide effective delivery of day to day operations along with strategic objectives.

To ensure the club is run efficiently administratively, financially and socially to support all on-field activities.

#### **RESPONSIBILITIES:**

- Ensure committee members, team managers and coaches fulfil their responsibilities to the club.
- Engage with the members to promote the health and endurance of the membership
- Engage with competition administrators (FQ) to represent the club's interest
- Manage/Chair monthly committee meetings and the club's AGM.
- Manage the committee structure including any sub-committees to deliver proper governance in strategic objectives and day to day operations
- Ensure that planning and budgeting for the future is carried out in accordance with the wishes of members
- Understand and be able to advise on the Constitution, By-Laws and Rules of Competition.
- Be available to handle any conflict resolution
- Liaise with relevant stakeholders including local Council.

#### **RELATIONSHIPS:**

- The President reports to the club's members and General Committee of the club.
- A close relationship is required with all governing body departments.
- Supports all managers, committee members, coaches, players and staff.
- Liaises with BSCC Manager on any collaborative initiatives



#### **ACCOUNTABILITY:**

- The President is accountable to the members and General Committee of the club.

The estimated time commitment required is 3-5 hours per week during the season. This may be increased at certain times (beginning and end of season)

#### **ESSENTIAL SKILLS:**

- Able to chair committee or executive meetings.
- Well informed of all club activities.
- Aware of the future direction and plans of club meetings.
- A good understanding of league requirements at local, regional and higher levels.
- Possesses a good working knowledge of the club's Constitution, rules and the duties of its office holders and sub-committees.
- Receptive to change.
- Dedicated club person.
- Be approachable.

#### **DESIRABLE SKILLS:**

- Ability to plan events and activities for a year.
- Financial skills/knowledge.
- Communication and negotiating skills.
- Experience in conflict resolution